



Research Project Finance Manager (M/F)

*Campus: Sophia Tech, Sophia Antipolis (France – Alpes Maritimes)

*Contract: Full-time permanent (CDI)

*Salary: €28-30K + profit-sharing agreement + annual bonus

*Travel: None

EURECOM est une Ecole d'ingénieurs et un Centre de recherche en sciences du numérique situé à Sophia Antipolis, technopole de la côte d'Azur

Main Responsibilities:

- Assist in preparing project proposal files in response to calls for projects with the relevant researcher and finance team.
- Administrative and budgetary monitoring of a project portfolio: agreements, forecasts, cost statements.
- Collect researchers' activity data and monitor activity reports (timesheets).
- Update various dashboards related to Research.

Profile Required:

- Holder of a Bac +2/3 degree in management, preferably with a financial focus, with a minimum of 2 years' experience, ideally in a similar field. Key skills for this position include:
 - Strong computer skills, particularly in Excel (tracking tables, simple formulas) and adaptability to integrated management software such as CEGID.
 - Good interpersonal and organizational skills, with ease in collaborative work.
 - Rigorous, reliable, and detail-oriented.
 - Ability to maintain and update Excel tracking tables while ensuring data consistency.
 - Ability to communicate in English with non-French-speaking researchers.

Do you want to join a dynamic team dedicated to EURECOM's financial management? Would you like to give your career an international dimension in a multicultural environment dedicated to cutting-edge teaching and research? Then, join us!

Benefits:

- Profit-sharing agreement and employee savings plan.
- Company health insurance (family coverage – high-level guarantees) – 60% employer contribution.
- Annual bonus.
- Meal vouchers worth €10.50 (60% employer contribution).
- Social and Economic Committee (CSE).

Application:

Applications must be accompanied by a detailed CV.

Please send your application to: candidature_fi@eurecom.fr

Website EURECOM: <https://www.eurecom.fr/fr/eurecom/presentation>

EURECOM in VIDEO : <https://www.youtube.com/watch?v=uIIFcqNijnM>

EURECOM & Collaboration : <https://www.youtube.com/watch?v=BHv9zlduzuQ>



Apply HERE : candidature_fi@eurecom.fr

P

Please consider your environmental responsibility before printing this document